



## **Before you move out ...**

While the Association takes responsibility for carrying out certain work at the end of a tenancy, you are required as part of your Tenancy Agreement to do the following before you leave:

### **Leave the house, garden and common areas in a clean and tidy condition**

- Remove all your furniture and belongings (including rubbish) from the house garden and common areas
- Remove carpets, underlay and flooring from the house (unless the Housing Officer advises you otherwise)
- Empty and clean all stores/cupboards (including kitchen)
- Clean all sanitary ware
- Remove all belongings (including rubbish) from the garden and any common areas such as stairwells, bin stores, drying areas, paths or walkways etc.

### **Remove any fixtures and fittings you have installed and put right any damage caused**

- Disconnect and remove all appliances such as cooker, washing machine, fridge etc (unless they belong to the Association)
- Disconnect and remove any light fittings and lamp shades (unless they belong to the Association) and leave the connection in a safe condition
- If you have installed a shower (with the Association's permission) and wish to take it with you, you must ensure that the remaining parts of the installation are left in a safe condition and finishes repaired to the original condition. If you do not wish to take the shower with you, we will inspect it and if it is found to be to the Association's current standard and is in an acceptable condition, it can be left.
- If you have provided additional wall tiles in the bathroom or kitchen and they are in poor condition they should be removed

### **Leave the house in reasonable decorative order**

- Where the decoration is broken, chipped, torn, stained or marked, the areas affected should be redecorated.

### **Do the repairs you are obliged to do**

- We will arrange to visit you before you leave to identify any other repairs which are your responsibility

**We will arrange to visit you before you leave to discuss any matters relating to the condition of the house and what you need to do. We will recharge you for the cost of any work required as a result of the house falling short of the required standard.**