

Eildon Tenants Organisation
Committee Meeting



Wednesday, 29th June 2011
2:00pm – 4:00pm

Present

Maureen Buchan	Peggy Ferguson	Brian Lacey
James McPherson	Bert McCall	Ann McCall

In attendance

Hilary Scott, Hsg Services Mgr, EHA	Alison Riley, Asst. Hsg Services Mgr, EHA	Pamela Martyn, TPO EHA
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Apologies: Tracey Alder, Kathleen Marshall

Minutes of previous meeting : 27th April 2011

Minutes were proposed as a true and accurate record (Brian Lacey) and seconded (Peggy Ferguson)

Matters Arising from minutes (not already on agenda)

Joint RTO Meeting

Next joint RTO meeting has been arranged for Tuesday, 11th October, from 10:00 – 1:30pm, Hayward Room, Focus Centre, Galashiels. Lunch will be provided. More details to follow.

Matters Arising

TPAS Conference October 2011

James is still waiting to receive TPAS invoice to pay the booking for TPAS conference. James will chase up with TPAS direct if hasn't heard over next few days.

Chairpersons Report (incorporating Secretary's Report)

Regional Network Vacancies (BEEM)

There are currently two vacancies on BEEM, one for Edinburgh area and one for Borders. ETO and WTO currently each have a member representing on the committee so will not be nominating another at this time.

Committee Member Update

Mr Buchan has been contacted and will no longer stand as an ETO committee member.

ACTION

Pamela

James

ETO/ Landlord Funding

The funds for ETO have now been transferred into the ETO account, on 31st May 2011. It was noted that there was a lengthy delay in the funds being transferred and ETO and EHA will work together more closely next year, to ensure a more timely transfer to avoid a lack of monies for committee objectives.

Fundraising

Following the inaugural joint RTO meeting, ETO learned that other RTOs have applied successfully for additional funding from other bodies, to carry out specific projects. ETO would like to learn more about funding opportunities, and look at the administration around seeking more funding, and to discuss engagement projects at a future meeting, or have information/speakers on fundraising at the next joint RTO meeting.

Garden Competition

12 entries have been received to the garden competition. EHA has agreed that Housing Officers will take photos of all the entries, on behalf of ETO to minimise travel costs, ETO will then liaise with an independent judge from 'Gala in Bloom' committee who will choose a shortlist, then ETO, TPO and judge will visit shortlisted gardens in late July/beg August to select one winner for each category.

Annual General Meeting – Planning

The committee have agreed not to meet again in August for a full committee meeting in order to take a summer break. However, a further meeting to discuss the arrangements for AGM will take place on Wednesday, 20 July 2011 at 2:00pm at Eildon Housing Assoc, Selkirk.

ALL

Treasurers Report

James gave a summary of ETO funds to date.

As of 29 th June:	Bank Account	£2997.49
	Petty Cash	<u>£ 8.48</u>
	TOTAL	<u>£3005.97</u> , before expenses.

Tracey to contact Focus Centre, to update their records with James' address to send invoice for room bookings.

Tracey

James requested a summary of admin procedures for the role of treasurer.

Pamela will liaise with James and EHA finance dept to arrange for this.

Pamela

Eildon Housing Association Items

Tenant Participation Officer – Maternity Cover Arrangements

Hilary Scott attended part of the meeting to discuss TP support for ETO while Pamela is on maternity leave.

ETO highlighted that the development support they received last time would not be required, as they have a fuller, much stronger committee. Hilary will be meeting with TPAS and TIS over the next few weeks to discuss a work plan for TP cover.

Any other comments, or specific requests for assistance, ETO committee to contact Hilary directly.

All ETO

Consultations

Two documents were circulated to ETO committee for comments:

- Customer Service Standards
- Under Occupation Transfer Incentive Scheme

Pamela will post on a response form to ETO members.

Pamela

Anti-Social Behaviour – Info Session, 3-4pm

Alison Riley, Asst Housing Services Manager delivered a training session on what the procedure is for Anti-Social Behaviour issues.

Any Other Committee Business

It was noted that the Jamieson Room is not suitable for meetings at the ETO meeting time. The dance class next door makes it very difficult to hear. ETO to look at either a new venue, or a more suitable time to meet at the Focus Centre.

Tracey to look at alternatives and feed back to committee.

Tracey

Date of Next Meeting

Wednesday, 20 July 2011 a 2:00pm,
Satara Meeting Room, EHA Selkirk