

Official Eildon Board Minutes



Meeting: Board Meeting of Eildon Housing Association Ltd.
Date: Wednesday 10 June 2020
Time: 2:05pm
Location: Virtual

Present: Mr D Alexander (Chair), Ms A Ballantyne, Mr R Beardsley, Ms C Fancy, Mr C Highton, Mr A Lundmark, Mr E Swinton and Ms C Younger.

Attendance: Mr A A Brown, Director Finance & Corporate Services (DFCS)
Mr J Duncan, Director Property Assets (DPA)
Mr N Istephan, Chief Executive & Company Secretary (CEO)
Mrs A Miller, Director Housing & Care Services (DHCS)
Ms K Rodger, Corporate Services Manager (CSM)

Ref	Subject
20.06.01	Welcome & Apologies The Chair welcomed Members of the previously agreed virtual meeting. Apologies received from Ms Harvie and Dr Mordue.
20.06.02	Declarations of Interest None.
20.06.03	Minutes for Approval The minutes of the Board meeting held on 13 May 2020 were approved.
20.06.04	Action Points & Matters Arising <ul style="list-style-type: none">DHCS provided an update on the application to Health and Social Care Partnership funding.The DPA provided an update on the impact of Covid-19 (CV19) on the development programme. Health & Safety Statement of Intent The Board approved the Health & Safety Statement of Intent for signing by the Chair and CEO.
20.06.05	Committee Items for Approval/Noting ARCom meeting, 3 June 2020 The Board expressed their gratitude to the CEO in particular and to all Eildon staff for their efforts over this period.

20.06.07	<p>AFS Audit Summary Report & Letter of Representation The DFCS spoke to this item advising that the Board have already approved the AFS subject to material change through the audit.</p> <p>The DFCS confirmed that he would communicate arrangements with relevant Members regarding the signing of the accounts.</p>
20.06.08	<p>Care & Repair Annual Report 2019/20 The Board expressed their appreciation for the efforts of the Care & Repair team and noted the report.</p>
20.06.09	<p>Procurement Annual Report 2019/2) The Board thanked the DPA and noted the report.</p>
20.06.10	<p>ESSH Report The DPA confirmed this report is for noting.</p>
20.06.11	<p>Elm Court, Hawick The Board approved the building contract.</p>
20.06.12	<p>Huddersfield St, Galashiels The Board approved the building contract.</p>
20.06.13	<p>Customer Engagement Annual Report 2019/20 The Chair thanked the DHCS and the Board:</p> <ul style="list-style-type: none"> • Noted the progress made and the challenges experienced in the third year of the strategy; • Agreed to postpone consideration for the review of the Strategy until June 2021, and • Approved the interim action plan for 2020/21.
20.06.14	<p>Disposal of Land/Property None.</p>
20.06.15	<p>Payments & Benefits None.</p>
20.06.16	<p>List of Signings and Use of Seal None.</p>
20.06.17	<p>Guidance Notes None.</p>
20.06.18	<p>Membership Applications None.</p>
20.06.19	<p>AOCB</p> <ul style="list-style-type: none"> • The Chair reminded Members of the additional 2-agenda item Board meeting next week. <p><i>Meeting adjourned: 3.50pm.</i></p>

Members noted the dates of the upcoming meetings/events as follows:

- EHA Board meeting – Wednesday 2 September, 7pm
- ARCom meeting – Wednesday 2 September, 8pm
- Remuneration Committee – Wednesday 23 September, 5.30pm
- EEL Board meeting – Wednesday 11 November, 4.30pm
- EHA Board meeting – Wednesday 11 November, 6pm
- ARCom meeting – Wednesday 25 November, 5.30pm
- EHA Board meeting – Wednesday 9 December, 5.30pm
- Remuneration Committee – Wednesday 20 January, 5.30pm
- EEL Board meeting – Wednesday 3 February, 4.30pm
- EHA Board meeting – Wednesday 3 February, 6pm
- ARCom meeting – Wednesday 17 February, 5.30pm
- EHA Board meeting (Budget) – Wednesday 10 March, 5.30pm

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David Alexander, Chairman
10 June 2020