

Public Eildon Board Minutes

Meeting: Board Meeting of Eildon Housing Association Ltd
Date: 26 April 2023
Time: 6.17 pm – 7.50pm
Location: The Weaving Shed

Present: Ms A Ballantyne (Vice-chair), Mr R Beardsley, Mr B Frater, Dr A Mordue
Virtual: Ms A Harvie, Mr Lundmark (until 7.10pm)

Attendance: Mr N Istephan, Chief Executive & Company Secretary (CEO)
Ms L Mirley, Director Business Support (DBS)
Ms A Miller, Director Community Services (DCS)
Mr N Wilson-Prior, Director Property Assets (DPA)
Ms S Spence, Governance Officer (GO)

Ms Ballantyne Presided

Ref	Subject	Action
Board Items		
1.01	Apologies The Vice-chair welcomed everyone to the meeting, noting apologies from Ms C Fancy (Chair), Mr C Highton, Ms E McHugh, Ms C Louch and Mr E Swinton.	
1.02	Declarations of Interest There were no declarations of interest reported.	
1.03	Minutes of the Last Meeting for approval, 8 March 2023 (Budget) The minutes of the last meeting were approved on the motion of Mr Frater and seconded by Dr Mordue.	
1.04	Matters Arising from last meeting, 8 March 2022 (Budget) Board members acknowledged both Matters Arising from the March meeting had been completed. Recommendation: The Board noted the paper.	
1.05	Draft Remuneration Committee (Remco) Minutes, 8 March 2023 Board Members noted the Draft Remco Minutes, 8 March 2023 for approval at the next Remco meeting on 21 June 2023.	
Strategic Items		
2.01	Performance Indicator Targets 2023/24 DBS presented the Performance Indicator Targets and highlighted the 15 Key Performance Indicators (KPIs). The Board approved: 1. The Key Performance Indicators reporting by Strategic objective, and 2. The Performance Indicator Targets for 2023/24 as set out in the PI Booklet attached to the report.	

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2.02	<p>Medium and Long-Term Viability Plan 2023/24 DBS presented the paper.</p> <p>The Board approved the Medium and Long-term Viability Plan as set out in the Appendix to the report.</p>	
2.03	<p>Treasury and Borrowing Strategy – External Review DBS presented the paper.</p> <p>The Board:</p> <ol style="list-style-type: none"> 1. Noted the outcome of the External Treasury Review as presented in the Appendix. 2. Agreed the inclusion of the Review Recommendations within the updated Treasury Management Policy and Treasury Management Strategy to be presented to Board in May 2023. 3. Approved entering into negotiations with RBS. <p>Mr Lundmark left the meeting at this point, 7.10pm.</p>	
2.04	<p>Procurement Strategy DPA presented the reviewed Procurement Strategy.</p> <p>The Board approved the review of the Procurement Strategy.</p>	
2.05	<p>Engagement Plan 2023/24 CEO gave a verbal update on Eildon Engagement Plan with the Scottish Housing Regulator (SHR).</p> <p>The Board noted the CEO's update on the SHR Engagement Plan 2023/24.</p>	
2.06	<p>Policy Register Reviews CEO gave an overview of the Policy Register Review process and asked DPA to present the Repairs and Maintenance Policy review.</p> <p>The Board commented and approved the revised Repairs and Maintenance Policy and Virtual/Hybrid Governance Meeting Protocol.</p>	
Routine Items		
3.01	<p>a) Legal Actions – Rent Arrears DCS reported these papers were standard reports and with no further questions the Chair moved to the Recommendations.</p> <p>The Board gave approval to seek for Decree to Evict if arrangements are not maintained.</p> <p>c) Legal Actions – Updates The Board noted the progress with regard to the legal action cases included within the report.</p>	
Standard Items		
4.01	<p>Disposal of Land/Property/Leases and Granting of a Security With no questions from Board Members, the Chair moved to the Recommendation.</p> <p>The Board noted the paper.</p>	

4.02	Payments & Benefits There were no payments and benefits reported.	
4.03	List of Signings and Use of Seal. CEO reported this standard report notes legal documents signed since the last Board Meeting. The Board noted the list of documents signed in accordance with the Standing Orders, since the last Board meeting.	
4.04	Membership Applications. CEO reported there was one Membership Application. The Board considered and approved the application for Membership of the Association.	
AOCB		
4.05	AOCB Site Visit: CEO reminded Board Members that the site visit due on 28 April 2023 had been cancelled. The DPA gave a verbal update on the Westruther Development Site. The Chair closed the meeting at 7.50 pm.	