

Public Eildon Board Minutes

Meeting: Board Meeting of Eildon Housing Association Ltd.

Date: Wednesday 7 September 2022

Time: 7.35pm

Location: Weaving Shed / Virtual

Present: Mr R Beardsley, Ms A Ballantyne, Mr B Frater, Ms C Fancy, Mr P Gilbert, Ms A Harvie, Mr C Highton, Ms C Louch, Ms E McHugh, Dr A Mordue, Mr E Swinton and Ms Younger.

Attendance: Mr N Istephan, Chief Executive & Company (CEO)
Ms L Mirley, Director Business Support (DBS)
Ms A Miller, Director Community Services (DCS)
Mr N Wilson-Prior, Director Property Assets (DPA)
Ms S Spence, Governance Officer (GO)

Presided: Chief Executive & Company Secretary

Ref	Subject
Board Items	
09.22.101	<p>Welcome & Apologies The Secretary welcomed members to the meeting. Apologies were noted from Mr Lundmark.</p>
09.22.102	<p>2022/23 Board Elections and Committee Membership Following the Rules of the Association the Secretary presided over the meeting until a Chair is elected.</p> <ul style="list-style-type: none"> <p>Election of Chair The Secretary asked for nominations for the position of Chair. Mr Swinton nominated Ms Fancy, this was seconded by Mr Frater. With no other nominations or objections Ms Fancy was appointed Chair.</p> <p>With the Chair being duly elected the Secretary handed over the proceedings.</p> <p>The Chair thanked Board Members for her appointment.</p> <p>Election of Vice Chair The Chair proposed the election of Ms Ballantyne as Vice chair, and this was seconded by Mr Swinton. With no other nominations or objections Ms Ballantyne was appointed as Vice-chair.</p> <p>Membership of Audit and Risk Committee (ARCom) The Committee was confirmed as: Mr Swinton Mr Beardsley Ms Harvie Mr Lundmark Dr Mordue</p>

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	<ul style="list-style-type: none"> Membership of Remuneration Committee (Remco) Membership of Remco was confirmed as: Ms A Ballantyne Ms C Fancy Ms E McHugh Mr B Frater
09.22.103	Annual Signing of Code of Conduct and Declarations of Interest The Secretary tabled a Code of Conduct Form and Declarations of Interest Form and advised, in accordance with Rule 38.2, Board Members are required to sign these documents annually. If members have any additional interests to declare in the year ahead, they could do this using the Declaration of Interest form on the Portal, which was introduced with the Entitlements, Payments and Benefits Policy. There is also a requirement to report on Declarations made through the year and this will be presented to Board Members in August 2023. The Secretary reminded Board members that Interests can be disclosed at any time during the course of the year and during any meeting.
09.22.104	Minutes for Approval The Minutes of the Board meeting held on 17 August 2022 were approved as an accurate record on the motion of Mr Highton and Mr Beardsley.
	Action Points and Matters Arising The CEO updated Board Members on the Action Points and Matters Arising from the August EHA Board Minutes.
09.22.106	Co-option of Board Member The CEO reminded Board Members that the Board can have 12 Board Members with the option of 3 further co-optees and Ms Louch had been co-opted on 11 March 2022 following a recruitment campaign, and had expressed a willingness to remain on the Board. Recommendation The Board agreed to co-opt Catherine Louch for a further period.
09.22.201	Meeting Schedule 2022/23 Board Members were requested to report if they identified any issues with the dates scheduled as soon as possible.
09.22.202	Board Away Day Programme The CEO reported the first of the Board Away Day Short Life Working Groups (SLWG) had been held. From this meeting it had been confirmed the Board Away Day would be held on 3/4 November 2022.
09.22.301	Disposal of Land/Property/Leases and Granting of a Security There were no disposals reported.
09.22.302	Payments and Benefits There were no payments or benefits reported.

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09.223.03	List of Signings and Use of Seal There were no Signings or Use of Seal reported.
09.22.304	Guidance Notes There were no Guidance Notes reported.
09.22.305	Membership Applications Recommendation The Board considered and approved the application for membership of the Association.
09.22.306	AOCB Cost of Living Crisis The CEO reported on the Government's announcement on rent freezes until at least 31 March 2023 and a moratorium on evictions. Noting the complexity of this issue Board Members discussed the impact on the annual tenant consultation. With no further items to discuss the Chair closed the meeting at 8.20pm.

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Cathie Fancy, Chair
16 November 2022