

Official Eildon Board Minutes



Meeting: Board Meeting of Eildon Housing Association Ltd.

Date: 13 December 2023

Time: 6.28 – 8.30pm (1hr 58mins)

Location: Weaving Shed

Present: Mr R Beardsley, Ms C Fancy (Chair), Mr B Frater, Ms C Louch, Mr R Kilshaw, Ms E McHugh, Dr A Mordue, and Mr E Swinton.

Virtual: Ms Harvie, Mr Lundmark

Attendance: Mr N Istephan, Chief Executive & Company Secretary (CEO)

Ms L Mirley, Director Business Support (DBS)

Ms A Miller, Director Community Services (DCS)

Mr N Wilson-Prior, Director of Property Assets (DPA)

Ms S Spence, Governance Officer

Ms Fancy presided

Ref	Subject
Board Items	
1.01	Welcome & Apologies The Chair welcomed Mr Kilshaw to his first Board meeting and opened the meeting at 6.28pm. Apologies were noted from Ms Macleod and Mr Highton.
1.02	Declarations of Interest There were no Declarations of Interest reported.
1.03	Minutes for Approval The minute of the Board meeting held on 15 November 2023 were approved as a correct record on the motion of Ms Louch and seconded by Dr Mordue.
1.04	Action Points & Matters Arising There were no action points or matters arising to report.
1.05	Draft EEL Board, 15 November 2023 As Mr Lundmark (Chair of EEL Board) had given a verbal update at the November Board meeting there was nothing further to report. Recommendation: The Board noted the Draft EEL Board Minutes for approval at the next meeting on 14 February 2024.
1.06	Draft ARCom, 22 November 2023 Mr Swinton, (Chair of ARCom), gave an overview from the draft minutes. Recommendation: The Board noted the Draft ARCom Minutes for approval at the next meeting on 21 February 2024.
1.07	Draft RemCo, 29 November 2023 Mr Frater, (Chair of RemCo) gave an overview from the draft Remco minutes. Recommendation: The Board noted an additional meeting had been scheduled and the draft minute for approval at the next meeting on 24 January 2024.

Ref	Subject
Strategic Items for Discussion/Approval	
2.01	Rent, Service and Related Charges: Update for 2024/25 DCS gave a verbal update on the consultation to-date. There were no recommendations to agree. Mr Lundmark left the meeting at 7.10pm.
2.02	Sustainability Strategy Presentation DPA gave a PowerPoint presentation on the draft Sustainability Strategy as background before the strategy is presented to Board on 14 February 2024. Recommendation: The Board acknowledged the presentation and that the Sustainability Strategy will be presented to a future Board meeting for approval.
Routine	
3.01	Board Member Review Process The CEO reported the annual Board Members Review Process is a regulatory requirement to assess how effectively the Board operates. The reviews help to identify training and development requirements for individual Board Members or as a group.
3.02	Legal Actions DCS presented the legal actions paper. Recommendation: The Board gave approval to seek Decree to Evict if required.
Standard Items	
4.01	Disposal of Land/Property/Leases and Grating of a Security There were no disposals reported.
4.02	Payments & Benefits There were no Payments or Benefits reported.
4.03	List of Signings and Use of Seal Recommendation: The Board noted the use of the company seal for Share Certificate 693.
4.04	Membership Applications There were no Membership Applications reported.
AOCB	
5.06	AOCB The Chair closed the meeting at 8.30pm.